



State of New York  
Division of Housing and Community Renewal  
Office of Rent Administration  
Web Site: [www.nysdhcr.gov](http://www.nysdhcr.gov)

Gertz Plaza  
92-31 Union Hall St.  
Jamaica, NY 11433  
(718) 739-6400

Reference No.:

**Tenant's Complaint of Owner's Failure to Disclose Bedbug Infestation History/  
Notice and Order**

**Mailing Address of Tenant:**

Name: \_\_\_\_\_  
Number & \_\_\_\_\_  
Street: \_\_\_\_\_  
City, \_\_\_\_\_  
State, Zip Code: \_\_\_\_\_

**Mailing Address of Owner/Owner's Rep.:**

Name: \_\_\_\_\_  
Number & \_\_\_\_\_  
Street: \_\_\_\_\_  
City, \_\_\_\_\_  
State, Zip Code: \_\_\_\_\_

Subject Building (If different from tenant's mailing address):

Number and Street

Apt. #

City, State, Zip Code

**Instructions to Tenant: Please type or print clearly all information requested on this form.**

Pursuant to the NYC Housing Maintenance Code, an owner/managing agent of residential rental property shall furnish to each tenant signing a vacancy lease a notice that sets forth the property's bedbug infestation history.

I signed a vacancy lease for the subject apartment on \_\_\_\_\_. The owner has failed to furnish me a copy of the property's bedbug infestation history as required by law.

I have read the above statements and I affirm, under the penalties provided by law, that the contents are true to my own knowledge. It is not necessary that the above be sworn to, but false statements may subject you to the penalties provided by law.

Tenant's Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

(For DHCR Use Only)

**NOTICE AND ORDER TO OWNER**

The above-named tenant has filed a complaint alleging that you did not provide the property's bedbug infestation history as required by law.

You are hereby notified and ordered to furnish a copy of the property's bedbug infestation history to the tenant immediately.

Rent Administrator: \_\_\_\_\_ Date of Mailing: \_\_\_\_\_