

**YOU ARE INVITED**  
*(INVITE YOUR STUDENT TENANTS TOO!!)*

UW-Milwaukee COAST and the City of Milwaukee Department of Neighborhood Services invite you to participate in a training session that will address the unique business practices of providing housing for students.

**DATE: Saturday, October 24<sup>th</sup>, 2009**

**LOCATION: UW-Milwaukee Union Ballroom**

**SIGN-IN: 9 a.m.**

**SESSION: 9:30 a.m. to 4:30 p.m.**

**COST: FREE – CERTIFICATE OF COMPLETION INCLUDED**

UW-Milwaukee and DNS have brought together a dynamic group of professionals in the area of residential property management. The training session will address the needs of students, neighbors, UW-Milwaukee and the City of Milwaukee in providing a strong, healthy, safe community for everyone.

Presenters include: Ms. Marjean Pountain or Pountain Partners LLC, Ms. Stacy Hegg who currently manages 400 residential units in the UWM area, Atty. Tristan Pettit and President of the Apartment Association of Southeastern Wisconsin, and Ms. Margaret Bowitz of the Milwaukee Metropolitan Fair Housing Council.

Please visit the website at:

**[www.neighborhoodhousing.uwm.edu](http://www.neighborhoodhousing.uwm.edu)** to read their biographies.

**AGENDA**

**Morning**

- I. PREPARING THE PROPERTY and the NEIGHBORHOOD FOR STUDENT TENANTS – Jeffery Jordon CBO Representative
- II. APPLICANT SCREENING – Ms. Marjean Pountain
- III. RENTAL AGREEMENTS

IV. ON GOING MANAGEMENT – Ms. Stacy Hegg

**Afternoon**

- V. FAIR HOUSING – Ms. Margaret Bowitz
- VI. INSPECTION PROCESS – MFD Deputy Chief Michael Payne and DNS Commissioner Art Dahlberg
- VII. ROLE OF LAW ENFORCEMENT – UWM Police Chief Michael Marzion, MD Police Captain Anthony Smith and Community Liaison Officer Mark Buetow, Oscar Perez of the UWM Community Relations and Assistant City Attorney Adam Stephens.
- VIII. EVICTION PROCESS – Atty. and President of the Apartment Association of SE Wisconsin Tristan Pettit
- IX. WRAP UP

For more information please visit our website at:  
[www.neighborhoodhousing.uwm.edu](http://www.neighborhoodhousing.uwm.edu)

City of Milwaukee representatives and Law Enforcement will be part of the presentation discussing what they are doing for the area and how to most effectively work with them. These people include; Deputy Chief Michael Payne of the Milwaukee Fire Department, Commissioner Art Dahlberg of DNS, Captain Anthony Smith and Mark Buetow Community Liaison of Milwaukee Police Department, Chief Michael Marzion of the UW-Milwaukee Police Department, Oscar Perez from UWM's Relations and Communications Department, Assist City Attorney Adam Stevens, plus Jeffery Jordon representative of the 7 UW-Milwaukee area community based organizations.

**The program is free.** All we ask is that you register in advance so we know how many materials to bring. Please call **414/286/3354** to register for the program. We will provide you with a 100 page manual, numerous handouts, and other resources will be available.

Questions: Please call Ms. Karin Long at 414/286/3367 or email [klong@milwaukee.gov](mailto:klong@milwaukee.gov).